

**BM 66.7.2**

The Board considered the recommendations of the Anomalies Committee on the following two issues and decided that these be referred to Government/UGC:

- (i) The recommendation made by the Administrative Reforms Committee concerning the age of retirement of employees; and
- (ii) The recommendations made by the Administrative Reforms Committee concerning career advancement of Assistant Registrars and above.

**BM 66.7.3**

The Board was informed that the Staff Associations expressed apprehensions on certain recommendations of the Administrative Reforms Committee. Based on a discussion with the representatives of four Associations, certain issues were referred to an Anomalies Committee as provided in the Administrative Reforms Committee's Report. The Board considered the Minutes of the Anomalies Committee held on July 31, 2000.

**BM 66.7.4**

The Board of Management, having considered the issues arising out of the implementation of the recommendations of the Administrative Reforms Committee, decided:

- (1) To ratify the action taken by the Vice-Chancellor in notifying the accepted recommendations; and
- (2) To refer to Government/UGC the issues concerning age of retirement and Career Advancement of Assistant Registrar and above.

BM 66.7.5

The Board also considered the Minutes of the meeting of the Anomalies Committee held on 31-7-2000. The decisions/observations of the Board on the Anomalies Committee are as indicated below:

(i) Multi-Skilled Workers

The Board decided that the modalities for instituting the cadres of Multi-skilled workers be finalized after due consultations. Pending this exercise the Board decided that the existing and resultant vacancies be filled up through the cadres of Junior Assistant-cum-Typist, Stenographer and Computer Operator Gd II.

(ii) Revised Criteria for higher posts to non-academic cadres.

The Board considered the matter and decided that the matter be referred to Government/UGC.

(iii) Revised quota for appointment of non-academic cadres (Group 'A' posts)

The Board considered the matter and decided that the matter be referred to Government/UGC.

(iv) Scheme of upward movement for non-academic staff.

The Board considered the matter. Taking into account the recommendations of the Administrative Reforms Committee, the decisions on this subject by the Finance Committee, the Board decided to accept the recommendations of the Finance Committee on this Subject.

(v) Completion of training as a condition for promotion/lifting of probation.

The Board accepted the recommendation made by the Anomalies Committee and decided to delete the precondition of examination after completion of prescribed training for declaration of probation.

(vi) Revised Staffing Norms

The Board agreed to the suggestion made by the Anomalies Committee for the appointment of a small Committee by the Vice-Chancellor to review the existing staffing norms.

(vii) Incentives to personal staff to Senior Officers

The Board approved the proposal for out of turn allotment in residential accommodation by the Vice-Chancellor to staff attached with senior officers for not more than three persons under this category subject to the condition that an employee who got allotment under this category shall vacate the accommodation on ceasing to hold the post.

(viii) Rewarding the Best Workers, etc.

The matter of rewarding best workers and rewards for best innovative suggestions was considered by the Board and accepted the recommendations made by the Anomalies Committee that tangible parameters be worked out to make the scheme more transparent and that representatives of Associations may be involved in the process. The Board further decided to modify that --

"the Best Worker of the Month be called as the Best Worker of the Quarter."

(ix) Proposal on isolated cadres/scales of pay to be given, etc.

The Board considered and accepted the proposals made under this item.

ITEM NO. 8

**TO CONSIDER AND APPROVE THE  
ORDINANCE ON DESIGNATING PERSONS AS  
ACADEMIC STAFF.**

BM 66.8.1

The Board considered the Item. With the permission of the Chairman, the Registrar gave brief account of the need and necessity for formulating the Ordinance under consideration. He made a reference to the

Provisions contained under Section 2(p) of the IGNOU Act which defines the "teachers" indicating broadly who could be classified as other academic positions. The Registrar also stated that the University had appointed various Committees from time to time for identifying positions as academic posts. On the recommendations of these Committees, the Board of Management classified and declared certain positions in different Divisions as academic positions. The present Ordinance on designating persons as academic staff is framed in the context of summation of earlier decisions of the University on the matter. The Secretary, Education has cautioned that the definition as contained in IGNOU Act on "teachers" is very nebulous and any decision of extending the benefits available to teachers needs to be examined thoroughly before extending the benefits on par to other academic staff.

#### **BM 66.8.2**

It was clarified to the Secretary, Education that certain positions in the University have already been designated as belonging to academic positions based on the decisions of the Board at different meetings and the present proposal is to bring all such positions in the Ordinance on designating person as academic staff. The draft Ordinance, as proposed (a copy of the draft Ordinance is placed at **Appendix - 2**) is approved for reference to the Ministry of Human Resource Development for placing before the Visitor as required under the Statutes of the University.

#### **ITEM NO. 9**

**TO CONSIDER AND RATIFY THE LETTER OF INTENT SIGNED BETWEEN THE COMMONWEALTH OF LEARNING AND IGNOU AND ACTION TAKEN THEREAFTER.**

#### **BM 66.9.1**

The Board considered the Item. Registrar explained the background of the proposed Item. In this context, a reference was made to the Letter of Intent signed by four Open Universities, namely, Bangladesh Open University, Indira Gandhi National Open University, Allama Iqbal Open University and Open University of Sri Lanka and the Commonwealth of Learning. The Indira Gandhi National Open University became a signatory to the Letter of Intent on April 6, 1998. A

copy of the Letter of Intent is Placed at **Appendix - 3**. The Board has taken note of the Letter of Intent signed and ratified the action taken.

**BM 66.9.2**

The Board approved in principle the Programme Proposal for the delivery of Commonwealth Executive MBA/MPA Programmes, and suggested that this being an academic programme, it may be processed in appropriate bodies.

**ITEM NO. 10**

**TO CONSIDER THE PROPOSAL FOR SELLING STUDY MATERIAL TO NON-GOVERNMENTAL ORGANISATIONS.**

**BM 66.10.1**

The Board considered the proposal. After some discussion on the Item, the Board approved the proposal to sell the study material to those non-governmental organizations (NGOs) which are non-profit and registered societies at the same rate as it has been selling to the other educational institutions in India and abroad. It was suggested that a standard list of NGOs should also be generated under the above norms both at Headquarters and Regional Centres.

**ITEM NO. 11**

**TO NOTE THE MINUTES OF THE 10<sup>TH</sup>, 11<sup>TH</sup>, 12<sup>TH</sup> AND 13<sup>TH</sup> MEETINGS OF THE PURCHASE COMMITTEE HELD ON JANUARY 7, 12, MARCH 21 AND JUNE 13, 2000 RESPECTIVELY.**

**BM 66.11.1**

The Board noted and approved the Minutes of the 10<sup>th</sup>, 11<sup>th</sup>, 12<sup>th</sup> and 13<sup>th</sup> meetings of the Purchase Committee held on January 7, January 12, March 21 and June 13, 2000 respectively. Copies of the Minutes of all these meetings are placed at **Appendix-4(a) to 4(d)**.

**ITEM NO. 12**

**TO NOTE THE MINUTES OF THE 23<sup>RD</sup> AND 24<sup>TH</sup> MEETINGS OF THE PLANNING BOARD HELD ON 10<sup>TH</sup> AND 27<sup>TH</sup> MARCH, 2000 RESPECTIVELY.**

**BM 66.12.1**

The Board noted the Minutes of the 23<sup>rd</sup> and 24<sup>th</sup> meetings of the Planning Board held on 10<sup>th</sup> and 27<sup>th</sup> March, 2000 respectively.

**ITEM NO. 13**

**TO NOTE THE MINUTES OF THE 29<sup>TH</sup> MEETING OF THE ESTABLISHMENT COMMITTEE HELD ON APRIL 10, 2000.**

**BM 66.13.1**

The Board noted and confirmed the Minutes of the 29<sup>th</sup> Meeting of the Establishment Committee held on April 10, 2000. A copy of the Minutes is placed at **Appendix - 5.**

**BM 66.13.2**

One of the members raised a point concerning the Resolution of Establishment Committee under Resolution No.EC 29.11.1 stating that the decision taken on Dr. S.B. Arora be re-considered for modification as the present decision debarred him getting any benefit other than pay fixation after condoning break in service. The Board considered and decided that Dr. S.B. Arora may not be debarred from getting benefits for pensionary purposes, etc. but with a condition that the condoning of the break in service shall not give the benefit of seniority.

**ITEM NO. 14**

**TO CONSIDER AND APPROVE THE MINUTES OF 37<sup>TH</sup> MEETING OF THE FINANCE COMMITTEE HELD ON 24<sup>TH</sup> JANUARY, 2000 AND CONTINUED ON 9<sup>TH</sup> MARCH, 2000.**

**BM 66.14.1**

The Board considered and approved the Minutes of the Finance Committee. (**Appendix - 6**) While considering the Item on Financial Estimates, Secretary Education made a reference to the favourable observations made by the 11<sup>th</sup> Finance Commission on Distance Education. He desired to have more details including the Highlights of the Budget estimates for the year 2000-2001 and revised estimates 2000-2001. Education Secretary also suggested that Rs.7.00 Crores on non-plan side needs to be claimed which could, if necessary, be transferred to plan side. It was decided that the proposed Budget needs to be discussed at the meeting to be held between the Ministry of Human Resource Development and the University. Finance Officer, IGNOU was asked to take note of this observation and take follow up action.